



Sunday 10 October

Dear parents and carers,

We are very much looking forward to welcoming all Year 7 students back on-site on Monday. The staggered approach to returning to the classroom remains unchanged and I have included the timeline below.

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Monday 11 October	✓	✗	✗	✗	✓	✓
Tuesday 12 October	✓	✓	✓	✗	✓	✓
Wednesday 13 October	✓	✓	✓	✗	✓	✓
Thursday 14 October	✓	✗	✗	✓	✓	✓
Friday 15 October	✓	✗	✗	✓	✓	✓
Weekend						
Monday 18 October	✓	✗	✗	✗	✓	✓
Tuesday 19 October	✓	✓	✓	✗	✓	✓
Wednesday 20 October	✓	✓	✓	✗	✓	✓
Thursday 21 October	✓	✗	✗	✓	✓	✓
Friday 22 October	✓	✗	✗	✓	✓	✓
Weekend						
Monday 25 October	✓	✗	✗	✗	✓	✓
Tuesday 26 October	✓	✓	✓	✓	✓	✓

To prepare for the return to the classroom we ask students and their families read the following information.

Learning Resources

Not all students will be on-site all the time for the next fortnight. It is therefore important all students check their timetable on Xuno regularly in order to bring all the necessary learning resources to school each day. This simple strategy will make sure all students arrive to the college each day ready to learn.

Borrowing college devices

Some families will have borrowed college devices in order to engage in remote and flexible learning. Students who are on-site all days this week (years 7, 11 and 12) should return these to the library and only borrow them as needed. Devices can be borrowed each day from the library prior to 9am. Any students in years 8, 9 and 10 can retain their previously borrowed devices until Tuesday 26 October.

Uniform

All students are expected to wear complete school uniform each day. We understand sometimes circumstances prevent students from being in uniform, therefore students out of uniform must obtain a **Uniform Pass** from Reception before 9am. Families are also reminded financial assistance is available by contacting your child's mentor teacher. For uniform and other College processes, please go to the [College's Website](#).

Face masks

For all school settings, the Victorian Chief Health Officer:

- Directs all secondary school students to always wear a face mask indoors and outdoors at school, unless a lawful exception applies.
- Directs all secondary school students to always wear a face mask when travelling to and from school on public transport, taxis or ride share vehicles.

There are a [number of lawful reasons for not wearing a face mask](#), including for staff and students who are unable to wear a face mask due to the nature of their disability, medical or a mental health condition. The previous list of students who have a mask exemption will be reinstated. If you have a lawful reason why your child cannot wear a face mask and have not previously told the college about this. Please notify the Front Office as soon as possible.

A face mask must cover the nose and mouth. Face shields, scarves or bandanas do not meet these requirements. Refusal to wear a mask without a lawful exemption is a breach of the Victorian Chief Health Officer Directions.

I encourage you to contact teachers via email or XUNO messaging. If you can't make contact with a teacher, or if you're not sure who you should speak to regarding an inquiry, then please contact Reception via telephone (5479 1111) or email (castlemaine.sc@education.vic.gov.au).

I will continue to provide updates when there is vital information which needs to be shared with you all.

Take care of yourselves and each other.

Regards,



Simon Wood
Acting Principal – Castlemaine Secondary College