

Student Name: _____

Curriculum Contributions - items & activities that students use, or participate in, to access the Curriculum	Amount please enter	
Year 12 Student ID Card	\$5	\$ _____
Year 12 Classroom Consumables, materials & equipment (refer to your timetable) <ul style="list-style-type: none"> • General Classroom - materials for English, Mathematics, Science, Language & Health \$45 \$ _____ • Art Units 3 & 4 - materials & canvas to cover drawings, paintings, dry point print \$110 \$ _____ • Biology Units 3 & 4 - practice exam paper \$7 \$ _____ • Chemistry Unit 3 & 4 - practice exam paper \$7 \$ _____ • Drama Units 3 & 4 - excursion fee, stationery & materials, including lighting gel make up and drama solo texts \$20 \$ _____ • Maths (all streams) Units 3 & 4 - practice exam paper \$7 \$ _____ • Media Studies Units 3 & 4 - stationery & materials to cover short video productions, practice exam, ATOM SAC kit \$65 \$ _____ • Music Investigation – materials include texts and scores \$20 \$ _____ • Music Performance Units 3 & 4 - materials include scores for orchestras, strings, percussion and supporting ensembles \$55 \$ _____ • Outdoor Environmental Studies Units 3 & 4 – excursion fees, practice exam & SAC \$40 \$ _____ • Physical Education Units 3 & 4 - excursion Fee \$20 \$ _____ • Physics Units 3 & 4 - practice exam paper \$7 \$ _____ • Psychology Units 3 & 4 - practice exam paper \$7 \$ _____ • Studio Arts/Photography Units 3 & 4 - materials & chemicals for processing – photographic prints \$125 \$ _____ • Theatre Studies – materials, including lighting gel, makeup and texts \$22 \$ _____ • VCE VM & VPC – Literacy & Numeracy – stationery & materials for projects \$50 \$ _____ • VCE VM & VPC - PDS/WRS – stationery, materials for projects/breakfast supplies \$100 \$ _____ • Visual Communication/Design - stationery items including specialised items for student portfolios, practice exams, Photoshop/Illustrator workshops \$35 \$ _____ 		
*Technology projects may differ slightly to those listed		
Year 12 Online Subscriptions <ul style="list-style-type: none"> • Edrolo – Year 12 Maths Specialist and Physical Education (PE) \$44 • Online language program – French \$30 • French Online Program – Ecoutez Bien \$67 • Education Perfect – Year 12 French & VCAL \$30 		\$ _____ select relevant item/s
Year 12 Printing and photocopying <ul style="list-style-type: none"> • workbooks, worksheets and learning materials \$35 		\$ _____
Total Amount (please transfer total amount to summary of total section on page 3)		\$ _____

Other Contributions - for non-curriculum items and activities		Amount
Combination Lock	\$12.50	\$_____
Student wellbeing programs – Health & Wellbeing Incursion	\$10	\$_____
College Computer Program Network	(suggested amount \$50)	\$_____
Chaplaincy Program	(suggested amount \$10)	\$_____
Tax deductible contributions		
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	(suggested amount \$30)	\$_____
Music Library fund. A tax-deductible contribution to support the music program to purchase and maintain valuable resources.	(suggested amount \$20)	\$_____
Total Amount (please transfer to summary of total section on page 3)		\$_____

Extra-Curricular Items and Activities

Castlemaine Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a **user-pays basis**.

If you would like to purchase any items or activities for your child, please indicate on the table below and return this to the school at your earliest convenience.

Extra-Curricular Items and Activities	Amount	Purchase
School Magazine/Yearbook	\$25	\$_____
Optional Music Lessons <ul style="list-style-type: none"> Lessons offered as Group, Pairs or Individual 	Refer to Music Tuition enrolment form for payment requirements	
Optional School Music Camp Approximate cost of camp \$420 – full payment required 1 week prior to departure	Refer to individual camp permission notice.	
Other optional camps/activities/sporting events will be decided throughout the year and can be paid on a user pays basis	Refer to individual activity/event permission notes as handed out throughout the year	
Year 12 Graduation Dinner	\$50p/p	\$_____
Total Extra-curricular Items & Activities (please transfer to summary of total section below)		\$_____

Summary of Total

Category	Amount
Curriculum Contributions	\$ _____
Other Contributions	\$ _____
Extra-Curricular Items and Activities	\$ _____
Total Amount Payable	\$ _____

Educational items for students to own

Below is a list of items that the school recommends you purchase from retailers for your child/children to individually own and use

- Booklist – text book & stationery - Castlemaine Office Supplies or retailer of your choice
- Laptop – Learning With Technologies (see CSC website) or retailer of your choice
- Calculator – Abacus Calculators (order form enclosed) or retailer of your choice

Financial Support for Families

Castlemaine Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for eligible families
- Individual Payment plans – via direct debit, BPay or Centrepay Deductions

Payment Options			
Cash/Cheque Please make cheques payable to Castlemaine Secondary College		<input type="checkbox"/>	
BPay Bill Code: 87361 BPay Reference: Please refer to your individual statement or contact reception for your reference number		<input type="checkbox"/>	
Bank Transfer BSB: 313-140 Account Number: 1202 8220 Reference: Please use your child's name as a reference for your payment		<input type="checkbox"/>	
Financial Assistance For a confidential discussion about accessing these services, or if you would to discuss alternative payment arrangements please contact Karen Burton, Family Finance Manager on 54791111 or email karen.burton@education.vic.gov.au		<input type="checkbox"/>	
Refunds Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information			

PLEASE RETURN COMPLETED FORM TO THE COLLEGE

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.