

Student Name: _____

Curriculum Contributions - items & activities that students use, or participate in, to access the Curriculum	Amount please enter	
Year 9 Student ID Card	\$5	\$ _____
Year 9 Classroom Consumables, materials & equipment (refer to your timetable) <ul style="list-style-type: none"> • General Classroom - materials for English, Mathematics, Science, Language & Health \$110 • Art 2D Works – materials for drawings, paintings, dry point prints, photography \$27 semester or \$52 year • Ceramics – materials to produce clay pieces – pinch pots, candle holder, figurine \$25 • Digital Technology – Grok Learning – online program \$35 • Drama - excursion cost & materials, including lighting gel, make up and drama solo texts \$20 • Edible Art – ingredients for weekly practical sessions – baking & decorating \$105 • FLO Foods – stationery items, recipe book & ingredients for breakfasts, cooking/market projects \$100 • Food Technology – ingredients for weekly practical sessions – pastries, cakes, sweets, pasta etc \$100 • Materials – materials (plastics, electronics, metals & wood), screw, nails, glue etc to make toolbox, pencil case, plastic twirl, rubber band car etc \$40 • Materials Skills Extension – materials and access to tools to make picaxe line following car \$40 • Media - stationery & materials to cover short video productions, newspaper page & poster \$20 • Music - materials include scores and music for classroom ensembles \$27 • Outdoor Recreation - gear & equipment maintenance and local excursions \$30 • PE Elective - Excursion fee \$25 • Photography - Materials & chemicals for processing photography prints \$42 • Visual Communication/Design - Stationery items including materials for student portfolios, photoshop workshops \$22 semester or \$42 year 		
*Technology projects may differ slightly to those listed		
Year 9 Online Subscriptions <ul style="list-style-type: none"> • Education Perfect – All students will have access to this program \$40 • Online Language Program – French \$40 		\$ _____ select relevant item/s
Year 9 Printing and photocopying <ul style="list-style-type: none"> • workbooks, worksheets and learning materials \$35 		\$ _____
Total Amount Please transfer total amount to summary of total section on page 3)		\$ _____

Other Contributions - for non-curriculum items and activities		Amount
Combination Lock	\$12.50	\$_____
Student wellbeing programs – Health & Wellbeing Incursion	\$10	\$_____
College Computer Program Network	(suggested amount \$50)	\$_____
Chaplaincy Program	(suggested amount \$10)	\$_____
Tax deductible contributions		
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	(suggested amount \$30)	\$_____
Music Library fund. A tax-deductible contribution to support the music program to purchase and maintain valuable resources.	(suggested amount \$20)	\$_____
Total Amount (please transfer to summary of total section on page 3)		\$_____

Extra-Curricular Items and Activities

Castlemaine Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a **user-pays basis**.

If you would like to purchase any items or activities for your child, please indicate on the table below and return this to the school at your earliest convenience.

Extra-Curricular Items and Activities	Amount	Purchase
School Magazine/Yearbook	\$25	\$_____
Year 9 Steiner <ul style="list-style-type: none"> Main lesson class materials \$145 Outdoor Education \$20 Music Program \$20 Steiner Education Fee \$10 French Online program \$40 	\$235	\$_____
Optional Year 9 school camp Approximate cost of camp \$330 – full payment required 1 week prior to departure		Refer to individual camp permission notice. To be handed out
Optional Music Lessons <ul style="list-style-type: none"> Lessons offered as Group, Pairs or Individual 		Refer to Music Tuition enrolment form for payment requirements
Optional School Music Camp Approximate cost of camp \$420 – full payment required 1 week prior to departure		Refer to individual camp permission notice.
Other optional camps/activities/sporting events will be decided throughout the year and can be paid on a user pays basis		Individual activity/event permission notes will be handed out throughout the year
Total Extra-curricular Items & Activities (please transfer to summary of total section)		\$_____

Summary of Total

Category	Amount
Curriculum Contributions	\$ _____
Other Contributions	\$ _____
Extra-Curricular Items and Activities	\$ _____
Total Amount Payable	\$ _____

Educational items for students to own

Below is a list of items that the school recommends you purchase from retailers for your child/children to individually own and use

- Booklist – text book & stationery - Castlemaine Office Supplies or retailer of your choice
- Laptop – Learning With Technologies (see CSC website) or retailer of your choice
- Calculator – Abacus Calculators (order form enclosed) or retailer of your choice

Financial Support for Families

Castlemaine Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for eligible families
- Individual Payment plans – via direct debit, BPay or Centrepay Deductions

Payment Options			
Cash/Cheque Please make cheques payable to Castlemaine Secondary College		<input type="checkbox"/>	
BPay Biller Code: 87361 BPay Reference: Please refer to your individual statement or contact reception for your reference number		<input type="checkbox"/>	
Bank Transfer BSB: 313-140 Account Number: 1202 8220 Reference: Please use your child's name as a reference for your payment		<input type="checkbox"/>	
Financial Assistance For a confidential discussion about accessing these services, or if you would to discuss alternative payment arrangements please contact Karen Burton, Family Finance Manager on 54791111 or email karen.burton@education.vic.gov.au		<input type="checkbox"/>	
Refunds Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information			

PLEASE RETURN COMPLETED FORM TO THE COLLEGE

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.